



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting August 20, 2010

MEMBERS PRESENT:

Herb Grant, Chair
Mark Flaten, Vice Chair
Manijeh Daneshpour
Kay Ek
John Seymour

MEMBERS ABSENT:

Sara Wright, Secretary

STAFF PRESENT:

Nancy O'Brien

GUESTS:

Mary Hayes
Nathan Hart
Bruce Minor, Argosy University
Students

I. ORAL EXAMINATION

Oral examinations were administered on August 18, and August 19, 2010. Upon successful completion, licenses were issued to Kristin L. Vnuk, Gregory T. Schacher, Elizabeth M. Adamski, Kristen P. Sherman, Vanessa Slivken, Troy R. Weber-Brown, Karen M. Regan, Shelley A. Houston, Jeanne G. Grenvik, Steven M. Harris, Linda J. Fliss, Andrea Lynn Robideau, Corinne G. Mortensen, Dominique M. Hawkins, Cedric L. Weatherspoon, and Brooke D. Sander.

II. CALL TO ORDER

Chair Herb Grant called the meeting to order at 10:45 a.m. in the University Room of the University Park Plaza Building.

III. CONSIDER AGENDA

The agenda was approved with the addition of discussion of the AMFTRB Annual Meeting for State Delegates.

IV. APPROVAL OF THE JULY 16, 2010, BOARD MEETING MINUTES

The minutes of the July 16, 2010, board meeting were approved as written, passed on a motion by Mark Flaten and

seconded by Kay Ek.

V. ADMINISTRATIVE REPORT

Mary Hayes and members reviewed the board's monthly budget report.

Mary Hayes reported that there has been a steady stream of supervision plans and continuing education applications to review.

Mary Hayes reported that a representative from the Rural Health Commission will be present at the October board meeting.

VI. COMMITTEE REPORTS

Application Committee:

11 applicants were approved to sit for the state examination.

13 applicants were approved to sit for the national examination.

The Application Committee reported that one application was denied, and one application will require further documentation for an online Master's degree earned from Capella University.

Complaint Committee:

Mary Hayes reported that the complaint committee is scheduled to meet on August 31, 2010, to review open complaints.

Continuing Education Committee:

Mary Hayes reported that several new continuing education programs have been approved since the last meeting.

Personnel Committee:

The Personnel Committee did not meet.

VII. UPDATE ON THE HIRING PROCESS OF THE EXECUTIVE DIRECTOR POSITION

Herb Grant announced the top four candidates who have been chosen for the Executive Director position, and stated that interviews have been scheduled.

VIII. VARIANCE REVIEW

Variance #1: Regarding a request to be a board approved supervisor prior to the three year LMFT requirement. John Seymour made a motion to grant the variance, to specified place of employment and only for people assigned in the course of this employment. Mark Flaten seconded the motion, the motion passed.

Variance #2: Regarding a request to take the national examination for a ninth time. Mark Flaten made a motion to grant the variance. Kay Ek seconded the motion, the motion did not pass. John Seymour made a motion to table the request and ask the applicant to submit a supervision plan including detailed past and current job descriptions

since initial application. Mark Flaten seconded the motion. The motion passed.

Variance #3: Regarding a request from three individuals to receive supervision from a supervisor who is not board approved. John Seymour made a motion to deny the three requests. Kay Ek seconded the motion. The motion passed.

Variance #4: Regarding a request for clarification to a variance approved at the July 18, 2010, board meeting. Clarification was made that the approval is specific to current employment, for supervisees who are currently registered at the time of supervision.

Variance #5: Regarding a request for a variance to the supervision requirement. John Seymour made a motion to table the request until the September board meeting. Mark Flaten seconded the motion. The motion passed.

IX. CONSIDERATION OF A WAITING PERIOD TO RE-TAKE THE NATIONAL EXAM

Mary Hayes and members reviewed and discussed a recommendation by AMFTRB to have a waiting period for candidates who need to retake the national exam. Mary Hayes suggested that the Board write a policy to implement a waiting period for candidates who need to retake the exam. Nathan Hart stated that the Board would first have to put the policy into Rule. Members agreed to include this policy in the Rule writing process.

X. COST OF SPECIAL ACCOMMODATIONS FOR THE NATIONAL EXAM

Members reviewed and discussed the costs charged by PES for testing accommodations and the necessity to budget accordingly.

XI. ESL ACCOMMODATIONS FOR THE NATIONAL EXAM

Members discussed a letter that had been sent to PES last year that incorrectly stated that the board will no longer grant additional time for ESL candidates to sit for the exam. Mark Flaten made a motion to communicate to PES, that contrary to the previous letter, the Board's position is to allow additional time for ESL candidates. John Seymour seconded the motion, the motion passed.

XII. RULE REVIEW AND UPDATE ON PROCESS

Due to a lack of time, the Board did not review rules.

XIII. PUBLIC INPUT

There was no public input.

XIV. OTHER BUSINESS

Members discussed the AMFTRB Annual Meeting for State Delegates, to be held September 22-23, 2010, in Atlanta, Georgia. Kay Ek made a motion that the Board sends and pays expenses for a delegate to attend the meeting. Mark Flaten seconded the motion. The motion passed.

XIV. ADJOURNMENT

Chair Herb Grant adjourned the meeting at 1:00 p.m. on a motion by Manijeh Daneshpour and seconded by

Kay Ek.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on September 17, 2010.

Sara Wright, Secretary